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| Title of Report: | Actions from previous meetings |
| Report to be considered by: | Overview and Scrutiny Management Commission |
| Date of Meeting: | 2 July 2013 |

Purpose of Report: To advise the Commission of the actions arising from previous meetings

Recommended Action: To note the report

| Overview and Scrutiny Management Commission Chairman | |
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|--------------------------------|--------------------------|
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Executive Report

1. Introduction

- 1.1 This report provides the Overview and Scrutiny Management Commission with an update on the actions arising from its previous meeting.

2. Resolutions

- 2.1 **Resolution:** Head of Adult Social Care to clarify the information provided in relation to the number of people who manage their own budgets.

Action / response: The following information has been provided to clarify the number of individuals in receipt of a personal budget either through on going payments, or a one off personal budget during 2012/13.

| | 2012-13 | | | |
|--|---------|-----|-----|-----|
| | Q1 | Q2 | Q3 | Q4 |
| Total Personal Budget Clients as at end of Quarter | 631 | 652 | 669 | 688 |
| of which: | | | | |
| Ongoing Direct Payments | 482 | 493 | 515 | 510 |
| One-off Personal Budgets during the quarter | 149 | 159 | 154 | 178 |

- 2.2 **Resolution:** The Democratic Services Manager would clarify the date of publication of reports for items on the forward plan.

Action / response: The Democratic Services Manager has confirmed that at the time the document was produced and then circulated, the date for the special Council meeting had not been confirmed. At the Annual Council meeting on 14 May 2013, the date for the special meeting was confirmed as 6 June 2013.

- 2.3 **Resolution:** 'Continuing Healthcare' be brought to the Commission in September;

Action / response: The item has been scheduled.

- 2.4 **Resolution:** 'PCT Quality Handover' be brought to the Commission in September;

Action / response: The item has been scheduled.

Resolution: A Task Group be established in late 2013 to consider 'Home Care';

Action / response: This action is complete.

- 2.5 **Resolution:** 'Energy Saving' be brought to the Commission in April 2014;

Action / response: The item has been scheduled.

Resolution: A Task Group be established in Autumn 2013 to conclude 'Procedures for Blue Badge Holders';

Action / response: Following a conversation between the Chairman, Vice Chairman and David Lowe, it has been agreed to consider this during a full meeting of the Commission. The work programme has been updated.

2.6 **Resolution:** A Task Group be established to conclude 'Shaw House';

Action / response: This action is complete.

2.7 **Resolution:** The items formerly received regularly by the Resource Management Working Group be transferred to the Commission's work programme;

Action / response: This action is complete.

2.8 **Resolution:** The Commission would postpone consideration of two suggested items for scrutiny until the following meeting;

Action / response: This action is complete.

2.9 **Resolution:** David Lowe to clarify the detail of the proposed scrutiny of Newbury car parking raised at a recent BID meeting;

2.10 **Action / response:** The Newbury BID is intending to examine parking and promotions in the town centre, concluding its work before Christmas 2013. It is the understanding of officers in the Highways Service that the focus of this work will be to identify ways of raising shopper numbers. They have expressed concern that they will be unable to support this review and a scrutiny review of parking in Newbury concurrently.

2.11 **Resolution:** 'Fire Service' would be brought to the next meeting of the Commission.

Action / response: This action is complete.

2.12 **Resolution:** Caroline Corcoran would confirm the number of children at Foundation Stage in January 2013;

Action / response: There were 2028 Foundation children recorded in January 2013.

2.13 **Resolution:** Caroline Corcoran would confirm the number of children crossing the Wiltshire border for education;

Action / response: The below table sets out the number of children from West Berkshire who have been offered places at Wiltshire schools for this September's intake:

| LA | School | Total |
|-----------|----------------------------------|-----------|
| Wiltshire | Baydon St. Nicholas CE Primary | 5 |
| Wiltshire | Chilton Foliat Primary School | 11 |
| Wiltshire | Great Bedwyn Primary School | 8 |
| Wiltshire | Ramsbury County Primary School | 1 |
| Wiltshire | Shalbourne C of E Primary School | 1 |
| | | 26 |

No children from Wiltshire have been offered a place at a West Berkshire school this September.

2.14 **Resolution:** The provision of GP data would be monitored by the Commission;

Action / response: This item will be added to the Commission's work programme for review in six months.

2.15 **Resolution:** Recommendations be made to the Executive Member for Education that, 1) A mechanism be established for the reporting and monitoring of the accuracy of the forecasting data; 2) The required data held by General Practitioners be obtained; 3) Financial contributions from Reading Borough Council be secured.

Action / response: The following recommendations were made to the Executive Member for Education in a letter dated 7 June 2013:

1. A mechanism be established for the reporting and monitoring of the accuracy of school placement forecasting data
2. Efforts should continue to obtain the data held by General Practitioners in order that the forecasting model is as robust as possible
3. All avenues should be pursued to secure financial contributions from Reading Borough Council for the provision of school places in the east of the district.

2.16 **Resolution:** The number of recommendations approved by the Executive be added to the annual scrutiny report prior to submission to Corporate Board.

Action / response: This action is complete.

Appendices

There are no appendices to this report.